<Insert Today’s Date>

I, \_\_\_\_\_\_\_\_\_\_\_<insert name here\_\_\_\_\_\_\_\_\_\_\_\_\_, have had access to vulnerable populations between the start of service (insert your start date here) and background check results received (insert your date here, if Marlyn has not received your results, saying Pending here).

Sign & Date

Please list below the **date, time interval, name** of individual who accompanied you during the time you had access to vulnerable populations, AND **signature of that individual**. This person should have been in the same physical presence as you were and cleared for access to vulnerable populations. If your results have yet to be received, you will need to keep a running log below until your AmeriCorps Project Coordinator, Marlyn McClendon, has received your background check results.

Example:

1. 9/20/2014, 4:00 PM- 6:00 PM with Marlyn McClendon (Marlyn’s signature here)
2. 10/1/2014, 3:00 PM -4:00 PM with Sarah Riley (Sarah Riley’s Signature here)