



High Rocks



Educate. Empower. Inspire.

January 27th, 2015

Hi!

Congratulations on being accepted to the 2014-2015 High Rocks AmeriCorps Program. Please read on for important information you will need to know before beginning your year of service!

It takes our office at High Rocks some time to process your incoming paperwork, so you will receive the first installment of your bi-weekly living stipend on March 31st, 2015. The total amount of your living stipend is \$12,100/year, which roughly equals a little less than \$1000/month after taxes.

As an AmeriCorps member, you also qualify for Health Insurance benefits (however due to the Affordable Health Care Act, AmeriCorps may be changing the insurance it offers); can receive childcare assistance; will receive reasonable accommodations for any disability; and upon successful completion of 900 hours of service will receive a Segal Education Award for \$2,822 to put toward past or future educational expenses. As an additional benefit, most AmeriCorps members can apply and will usually qualify for food stamps and other government-assisted programs, such as heating assistance and cell phone assistance.

Before you begin service you will be required to sign a contract and other necessary documents. You are also required to agree to a NSOPR sex offender check, state background check, and a federal background check. High Rocks will initiate these checks, and within the first week of service, you will need to go to one of our approved fingerprinting sites and get fingerprints done. High Rocks will pay or reimburse you for these checks.

Please see the attached page for additional things we need you to do or bring before you start your service.

It is going to be a great year! Thanks for offering a year of service to our communities!

Looking forward to it,

The High Rocks Staff

Before you start your position, please apply directly to The High Rocks AmeriCorps Program through www.americorps.gov





1. Please create an AmeriCorps member profile.

Go to <https://my.americorps.gov/mp/recruit/registration.do>

Follow the steps to register and then create a profile (which is basically creating an AmeriCorps account on AmeriCorps.gov). If you have questions about how to do this, call the AmeriCorps.gov helpline at 1-800-942-2677.

2. Create and submit a member application.

After you create a member profile, sign into your newly created AmeriCorps account by going here: <https://my.americorps.gov/mp/login.do>

Once you log in, make sure you are in “Applicant Home”. You should be able to “create an application”.

This application is a bit lengthy. Please do not feel like you have to write the best essay you have ever written, but do fill out the information as accurately as possible.

You will also be prompted to list two references, who we will contact with a very brief list of questions. You can either list e-mail addresses of those references or you can list their mailing addresses.

3. Apply to the High Rocks AmeriCorps project.

You will then use your completed application to “apply” to the High Rocks AmeriCorps project. Search for “High Rocks” under the AmeriCorps State & National Programs currently accepting applications. You should be able to find a posting for the High Rocks full-time positions.

4. Bring the following documents with you on your first day of service:

- *Copy of High School GED/Diploma, College Diploma, OR College Transcript
- *Birth Certificate OR Passport
- *Social Security card
- *Driver’s License OR government issued photo ID
- *Proof of alternate Health Insurance if you will not participate in the High Rocks Health Insurance policy

5. Have any additional questions?

Your supervisor will be announced to you when you begin service. You will direct all questions relating to your program to that person throughout the year. If you have any questions relating to your project or local housing opportunities now, contact Sarah—the AmeriCorps Project Director—or Marlyn—the AmeriCorps Project Coordinator—about those questions.





FAQs

- AmeriCorps program has several benefits including:
 - ✓ A modest living allowance
 - ✓ Health and child care benefits for those who qualify
 - ✓ Valuable skills for the future, including leadership, teamwork, and project management
 - ✓ An education award for college, graduate school or vocational school, or to pay off qualified student loans (upon successful completion of service_



